

Ocean Avenue PTO

Engaging People. Building Community.

OAPTO Board Meeting Minutes

Date: May 7, 2015

Time: 6:15pm-8:00pm

Called by: Nanette Dyer Blake, OAPTO President

Directors in Attendance: Allison Ayan, Nanette Dyer Blake, John Gordon, Lisa Hicks, Julie Lannon, Katharine O’Neill, Erica Sabatino, Tobin Scipione, Jeannette Wycoff

Not in Attendance: Chip Gavin

Guests: Dr. Coursey

Location: Home of Nanette Dyer Blake

I. Welcome (Nanette Dyer Blake)

- Items of Note:
 - City Council approved the 2015-2016 school board budget – the public referendum will happen on May 12th
 - Nanette will conduct exit meetings with all board members at the end of the school year
 - Board members who are not continuing in their same roles need to upload their documents onto Google Drive and share the documents

- May & June Activities:
 - May 13th – Coffee Talk with Dr. Coursey
 - May 14th – Walk and Roll
 - May 20th – Morning PTO Meeting
 - Jeannette will pick up Panera Bread & Nanette will pick up coffee
 - Nanette and Lisa will figure out raffle items
 - May 31st – Spring Fair
 - June 2nd – Kindergarten Welcome from 3:30pm-4:30pm
 - PTO gives out pencils for kids and brochures for parents
 - June 2nd – Board Meeting
 - June 9th – Literary Night
 - June 9th – PTO Meeting
 - Meeting will take place immediately following Literacy Night
 - Need to approve the budget and vote on the leadership slate
 - End of year celebration slideshow in the library during Literary Night
 - Book Face Photo Contest – winners will be announced at the PTO meeting

- June 18th – Sea Dogs
- June 19th – Last day of school
- Planting Week – last week of May and first week of June to accommodate testing
- Egg drop – Jeannette to contact Dr. Coursey
 - Eggs came from former parent Bill Melcher

II. Acceptance of Minutes (Erica Sabatino)

- Board voted to accept the April 2015 board meeting minutes as written

III. Director's Updates

- **Budget/Finance Update** (Chip Gavin)
 - There was no finance update as Chip was unable to attend the meeting
- **Enrichment** (Lisa Hicks)
 - Artists for Social Change will display their artwork in the art case at school
 - Enrollment for the spring enrichment session was lower than in the fall
 - Patty Sprague, IB Coordinator, wants to know if the school could use some of the funds that were earmarked for I'm Your Neighbor
 - Lisa needs to document which field trips happen every year – should we divide the funds equally among grade levels?
 - 2nd graders will be doing a drumming workshop with Annegret Baier
 - Lisa is waiting to hear back from two 4th grade teachers about doing theater
- **Communication** (Katharine O'Neill)
 - Katharine recommended that we move to a quarterly newsletter versus a monthly newsletter so that we can re-focus the Communication Director's priorities; everyone agreed with her recommendation
- **Nominating** (Julie Lannon)
 - Staff of the Month Award:
 - No staff of the month for May PTO meeting as we are celebrating all teachers

- **Recruitment:**
 - Board discussed the possibility of moving to a Co-Chair model
 - Board discussed the need to look at new strategies for parent engagement; ideas included:
 - Have PTO meetings happen less frequently – carefully think about what’s on the agenda, speakers, when the meetings are scheduled, etc.
 - Make announcements about PTO happenings/offerings at school-wide events, including having a PTO table at events
 - Be clear about all the things we have supported this year with our community
 - Look at our messaging and how we communicate what we do with families

- **Fundraising** (John Gordon)
 - We raised close to \$5,500 for Call Banking – Chip will provide the final figure

- **Community Building** (Jeannette Wycoff)
 - Looking for 2-3 people to donate grills to be used at the Spring Fair
 - Jeff will help set-up the mountain bike course
 - Need someone to help at the rock wall
 - Plant sale – looking for donations
 - Green Club will have a big compost bin at the event – anyone who composts their food will get a packet of seeds
 - PATHS culinary chef will provide food again

- **Volunteers** (Tobin Scipione)
 - Need close to 40 volunteers for the Spring Fair/Bike Rodeo
 - Volunteers will be needed from 10:30am-1:15pm

III. Adjourn